

# TÉLÉPROCÉDURE

**TÉLÉPROCÉDURE** is the new **TOOL** made by ACNUSA, the Airport Noise Control Authority, which is responsible for overseeing all measures to combat the disruptions caused by air transport and the airport sector.

It enables the digitisation of the various stages of the procedure for investigating alleged violations transmitted to ACNUSA.

**TÉLÉPROCÉDURE** ensures :

1

## SECURITY

Téléprocédure secures document transmissions and makes it easier to process non-compliance cases, by allowing the recipients of communications to be selected and user rights to be set up.

2

## SIMPLIFY

Téléprocédure allows documents issued in a non-compliance investigation to be submitted and consulted, in a single digital space.

3

## TIME AND COST SAVINGS

Téléprocédure reduces the time it takes to send documents at all stages of the procedure, as well as the number of paper printouts and postage costs.

4

## BIRD'S EYE VIEW

Téléprocédure gathers all the documents that make up the files on alleged breaches concerning the same legal entity: administrative proceedings, observations, investigation reports, acts of the instruction, summons, decision of ACNUSA's College, as well as all the associated acknowledgements of notification, filing and reading.

5

## IMPROVING RESPONSIVENESS

Téléprocédure facilitates feedback: the respondent can take corrective measures more quickly.

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